

Please complete both pages of this order form otherwise we cannot process your order.



Connecting live events through IT

Eforce
Room 419, Earls Court Exhibition Centre,
Warwick Road, London, SW5 9TA.
Email: sales@eforce.co.uk
Tel: 020 7370 8400 Fax: 020 7370 8405

Show name: **Mind Body & Soul 2009**

Stand No: _____

ECO Venue: **Olympia 02**

Stand Name: _____

Note: Service will NOT be provided if payment has not been received in full prior to the start of the show.

Exhibitor Details: Company Name _____

Contact Name: _____ (Mr / Ms / Mrs / Miss) Email: _____

Telephone: _____ Fax: _____ Mobile: _____

Invoice Address: _____

Country: _____ Postcode: _____

For BACS Transfers - Our Bankers Details:

Account Number: 42018811
Sort Code: 60-07-14
SWIFT Code: NWBKGB2L
IBAN NO: GB32NWBK60071442018811
Name: Earls Court Ltd Trading
as Eforce
Bank Address: National Westminster Bank
Earls Court Branch
195 Earls Court Road
London SW5 9AP
VAT Registration no: GB 386 2131 53

Payment Details: Cheque Credit/Debit Card Bacs

Cheques should be crossed and made payable to Eforce

Please (circle): Visa / MasterCard / Maestro / Switch

Card Number: _____

Start Date: _____ Expiry Date: _____

Issue Number: _____ Security No: _____

Cardholder Name: _____

Cardholder Signature: _____

Address: _____

Contact Number: _____

Please note that your booking is subject to the Eforce Terms and Conditions a copy of which can be downloaded from the Eforce website (www.eforce.co.uk) or requested by post, by fax or by email (see Eforce contact details above).

Summary of the Eforce Terms and Conditions

- Orders must be accompanied by full payment inclusive VAT in Pound Sterling. Eforce reserves the right not to process any orders unless and until this condition is satisfied in full.
- Debit/Credit Card details are required as security against any loss or damage to the Equipment
- Connection to the Eforce Network is only allowed to Customers who comply with the Eforce Acceptable and Connection Use Policy as set out in Schedule 1 of the Eforce Terms and Conditions.
- Eforce may terminate this Contract pursuant to the provisions of clause 4 of the Eforce Terms and Conditions.
- Eforce shall not be liable to the Customer for any loss of profits, goodwill, revenue or opportunity or for any consequential loss or indirect loss (even if such loss was reasonably foreseeable) suffered by the Customer howsoever cause.
- Power supply and power distribution, are not provided by Eforce.
- Eforce reserves the right to provide the Customer with alternative services in the event the services previously agreed with the Customer fail to work. Such alternative services will be provided to the Customer at no additional cost.

Notes:

1. If an order is cancelled, in writing, 4 weeks prior to the start of build up, the services ordered will be charged at 25%. If an order is cancelled, in writing, 2 weeks prior to the start of build up, the services ordered will be charged at 50%. If an order is cancelled, in writing, 1 week prior to the start of build up, the services ordered will be charged at the full rate.
2. Eforce does not accept liability for expenses incurred, should the Customer decide to publish their telephone or ISDN circuit number prior to the installation.
3. Analogue telephone lines and Fax lines come with £15.00 non-refundable call charges. Any call charges above this value will be billed at national rates and the total call costs in excess of the non-refundable call charge will be invoiced after the show.
4. When making outgoing calls on telephone and fax lines, dial 9 before the number. This applies also when programming PDQ and Chip & Pin machines.
5. ISDN lines will be charged at national rates for all call activity.
6. Included in the internet connections (LAN) is one 10/100Mbps Ethernet connection over CAT5e copper cable with a male RJ 45 presentation and one private IP address..
7. All services exclude power connections
8. It is the responsibility of the Customer to insure all Eforce equipment. If any Eforce equipment is lost or damaged in any way after delivery to the stand, it is the responsibility of the Customer to pay the full charges for replacement or repair.
9. Eforce reserves the right to disallow connection to or remove from the network any computers / laptops that are either owned by the Customer or provided by a third party supplier that do not or cannot comply with the Eforce Computer Connection Policy.
10. All anti-virus software must have the current updates installed before attempting to connect to the service provided by Eforce. Any breach will result in immediate disconnection. No notice or refunds will be given in such an event. You must also ensure that any wireless cards have the latest drivers installed to operate correctly with our wireless network. Administrator rights must be available for any equipment connected to the Eforce Network if set up assistance is required.